



**GLOW Academy Board Meeting**  
**Thursday, Jan. 27, 2022 4:15 – 5:45PM**

Join Zoom Meeting  
<https://us02web.zoom.us/j/82382635405>  
Meeting ID: 823 8263 5405  
Call In: (929)205-6099

**Minutes**

Present: Violet Price, Gilbert DMeza, Sara Izad, Katherine McKenzie, Judy Girard

Excused: Kate Groat

Staff: Todd Godbey, Kate Tayloe, Cathy McClain, Kathy Coke, Naari Honor

**Welcome** – Gilbert DMeza

**Community Input** – None

**New Business** – Gilbert DMeza

- Approval of Minutes from 11.18.21 Board meeting [VOTE] Motion to approve by McKenzie seconded by Price, passed unanimously
- Approval of Minutes from 11.29.21 Called Board meeting [VOTE] Motion to approve by McKenzie seconded by Price, passed unanimously
- Mask Mandate [VOTE] Motion to extend the current mask mandate to February 24<sup>th</sup> Board meeting by Price, seconded by McKenzie, passed unanimously

**CEO's Report** – Todd Godbey

- New Hires [VOTE] Motion to approve by Price, seconded by McKenzie, passed unanimously
  - Alexandra Swanson - Part-time ELL teacher (REFILLED POSITION)
  - Jessica Savage - EC TA (REFILLED POSITION)
  - Janet Davis - Part-time Front Desk Support (NEW POSITION)
  - Haley Spell - EC TA (REFILLED POSITION)
  - Valerie Mustamaa-School Nurse (NEW POSITION)
  - Samantha Reda- EC TA (REFILLED POSITION)
- State Budget/Hold Harmless Update
  - State budget has been passed
  - Hold Harmless language interpreted as not benefiting schools still in the growth phase
- Bonuses
  - Bonuses have been dispersed. Employees received partial bonus in December and remainder

in January

- Recruitment/Enrollment Update
  - Executing a hybrid approach for recruitment to include online promotion, marketing, and community events.
  - Hired a marketing firm that is driving advertising and marketing efforts utilizing video, Tik Tok, social media, and GLOW Academy website
- GLOW NC Chef Events
  - Main Chef Event rescheduled for April 29, 2022. Three of the four chefs previously scheduled are able to attend on the new date
  - Private in-home dinner took place and hosted 28
    - All attendees, including event staff, were rapid tested
- Budget Process
  - Budget process has started internally. Draft will be completed for March Finance Committee meeting and presented to the board in April. Board will vote in May

#### **Finance Report** – Violet Price

- YTD Financials [VOTE] Recommendation to approve by Finance Committee, Passed Unanimously.

#### **Principal's Report** – Kate Tayloe

- High School Awards
  - High School awards took place January 19, 2022.
- Draft Calendar
  - Draft calendar prepared but not ready for vote. Awaiting staff & parent feedback
  - Proposed calendar differs from NHCS calendar, starting two weeks sooner to accommodate GLOW students in dual enrollment program at CFCC
  - GLOW would end two weeks earlier than NHCS
- Upcoming Events
  - Family Night to be held February 3, 2022 and combined with Book Fair
  - Book Fair Dates: January 31 – February 3
  - GLOWs first prom will be held on campus on May 7
- Preparing for 22 – 23 School Year
  - Starting to review needs for 2022-2023 school year to include staffing, programing, and budget

#### **Adjourn** – Gilbert DMeza

Next Meeting: February 24, 2022